

## ภาคผนวก ข

Announcement of Suranaree University of Technology  
Subject: Guidelines on Thesis Preparation and Submission





**Announcement of Suranaree University of Technology**  
**Subject: Guidelines on Thesis Preparation and Submission**

.....

In order to establish guidelines on thesis preparation and submission in compliance with Regulations for Graduate Studies, Suranaree University of Technology by virtue of clause 21 and clause 24 of Suranaree University of Technology Act, B.E.2533 (1990), Section 5 of Regulations for Graduate Studies, Suranaree University of Technology, B.E.2560 (2017) and Resolution of the SUT Academic Senate Meeting no 5/2564 on May 27 B.E.2564 (2021) SUT hereby issues the Announcement as follows:

**Article 1** This Announcement is called “Announcement of Suranaree University of Technology subject: Guidelines on Thesis Preparation and Submission”.

**Article 2** This Announcement comes into force from the academic year B.E.2564 (2021) onwards.

**Article 3** The Announcement of Suranaree University of Technology subject: Guidelines on Thesis Preparation and Submission dated October 13 B.E. 2543 (2000) is repealed and this Announcement is enforced instead.

**Article 4** Thesis Proposal

4.1 The student needs to compose thesis Proposal by using structure as stated by SUT in Document No.1.

4.2 Thesis proposal presentation needs to be conducted in accordance with Document No.2 (“Procedure and Document Submission in Request for Thesis Proposal Approval”) and Thesis Form No.20 (Document No.3).

**Article 5** Submission of Thesis Progress Report

The student needs to submit thesis progress report by filling in the Thesis Form No.21 (Document No.4), and comply with Regulations for Graduate Studies, Suranaree University of Technology.

/Article 6 Thesis...

- 2 -

**Article 6** Thesis Examination

The student having finished composing thesis in compliance with SUT Thesis Manual needs to submit petition for thesis examination to the Head of SUT School with recommendations of Thesis Advisor or Head of Thesis Advisory Committee. In this regard, the student also needs to submit thesis draft in request for approval of the Dean of the Institute prior to the date of thesis examination by using Thesis Form No.22-1 (Document No.5) and in compliance with Regulations for Graduate Studies, Suranaree University of Technology. The student needs to finish thesis examination within the last date of academic trimester the student requests for thesis examination.

**Article 7** Thesis Examining Committee

The student needs to submit petition for appointment of Thesis Examining Committee by filling in Thesis Form No.22-2 (Document No.6) and in compliance with Regulations for Graduate Studies, Suranaree University of Technology.

**Article 8** Report of Thesis Examination Result

The student needs to submit the report of thesis examination result by completing the Thesis Form No.23 (Document No.7).

**Article 9** Thesis Submission

The student passing thesis examination with recommendation of Thesis Examining Committee needs to amend and reprint the thesis in accordance with Chapter 5 of SUT Thesis Manual on information regarding thesis compilation and later submit to all Thesis Examining Committee members in request for signatures. The student needs to compile one copy of printed thesis and compose thesis cover prior to submission to the Center for Educational Services (CES) as well as uploading thesis file on SUT Intellectual Repository (SUTIR) in regard to the SUT Thesis Manual and within the period as determined by Thesis Examining Committee.

In the event some or all members of Thesis Examining Committee face impossibility to sign on the thesis approval page and give the student permission to use copied version of signature image instead, the student needs to disclose the letter or electronic mail stating the Committee's permission to the Institute Committee in request for approval.

/ Article 10 Request...

*W. Pichum*

- 3 -

**Article 10** Request for Delay Dissemination of Thesis on SUTIR

In the event the student expresses intention to request for delay dissemination of thesis on SUTIR, the student needs to submit petition using Thesis Form No.24 (Document No.8), together with petition of thesis examination that approved by the Institute Committee. In this regard, thesis dissemination on SUTIR can be delayed for no longer than 6 months per time starting from the thesis examination date. The student can request for delay dissemination of thesis until the thesis publication process is completed.

**Article 11** Detail, information, and other guidelines in regard to thesis preparation shall be in compliance with Regulations for Graduate Studies, Suranaree University of Technology.

**Article 12** In the event disputes arising out of or in connection with this Announcement, the Rector of SUT shall hold authority to make decision. The decision of the Rector of SUT is final.

Announced on July **29** B.E. 2564 (2021)



Associate Professor Weerapong Pairsuwan, PhD  
Rector  
Suranaree University of Technology

